

Annual wheel for the dean's monitoring of the research obligation at SCIENCE

Every year, the heads of department at SCIENCE must report the permanent academic staff's research performance to the dean. The head of department's report must contain information on how many researchers comply with and do not comply with the research obligation as well as a description of the specific measures taken to remedy any non-compliance.

The dean takes note of the reports and discusses them with the individual heads of department as required.

Date	Activity
February/ March	SCIENCE Research and Innovation (SCI-FI) receive quality-checked lists of the departments' application activities, broken down by individual researchers, in the past year from the Faculty's departments. The lists are processed by SCI-FI at department and section level and are compared with corresponding data from the preceding years.
May	Based on data from CURIS, SCIENCE's research documentation unit draws up publication lists for all of the department's academic staff, indicating their publications within the past five years at department and researcher level, and the number of citations, if possible.
June	SCIENCE Research and Innovation submits a request to the heads of department for information on the permanent academic staff's research performance in the past year. The publication lists are enclosed with this request, and the heads of department may obtain an overview of the department's application activities at researcher level.
September/ October	Deadline for the departments' reports to SCIENCE Research and Innovation. The report must contain information on: <ol style="list-style-type: none"> 1) How many researchers comply with the research obligation, without giving names. 2) How many researchers <u>do not</u> comply with the research obligation, without giving names. 3) A description of the specific measures taken to remedy any non-compliance.
October	The departments' reports are presented to the dean and the executive management.
November	SCIENCE Research and Innovation informs the head of department of the dean's approval and any comments. If required, the dean discusses the head of department's report with the individual head of department.